



**BUTTERFIELD PARK DISTRICT
REGULAR BOARD MEETING
LOCATION: Rec and Aquatic Center ROOM: 3
FEBRUARY 12, 2026**

President Saunderson called the meeting to order at 6:34 p.m.

Upon roll call the following commissioners were present: President Saunderson, Micheli, Cosenza.

Commission Cosenza made a motion to approve the virtual attendance of Commission Menard due to employment purposes, seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners' Saunderson, Micheli and Cosenza)

NAYS: None

ABSTAIN: 1 (Commissioner Menard)

Staff Present: Executive Director Jack Savage, Superintendent of Parks & Facilities Roger Behling, Sarah Nugnis, Accounting and Recreation Supervisor Lucas Gallagher. Gail Conway consultant was also present.

APPROVAL OF AGENDA

Commissioner Cosenza made a motion to amend the Agenda for February 12, 2026; seconded by Commissioner Micheli.

Discussion: The agenda was amended to have strategic planning under unfinished business.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Menard, Micheli, and Cosenza)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Executive Director Jack Savage introduced staff members present at the meeting; Sarah Nugnis Accounting, Lucas Gallagher Recreation Supervisor, Roger Behling Superintendent Parks and Facilities and Gail Conway, Consultant.

COMMISSIONER AND PUBLIC COMMENTS

Commissioner comments: President Saunderson and Commission Micheli explained the rules for comments. At the end of the public comments President Saunderson thanked everyone for their comments and for attending the meeting.

Public in Attendance:

Patty / Wayne Jasinski, Bridgette Brown, Oliver Benson, Ralph Correa, Penny Scarpiniti, Jim Babiak, Chris Heath, Dan Adams, Cindy Mazera, Mallory McDaniel, Brian Albert, Rick Garbett, Olivia Garbett, Dan Yangas, Claudia Yangas, Michael Czuba.

Approximately 25 members of the public were present. Some of them opted to speak at the podium to the board. The following salient points were brought up by the public:

- Concerns and question about “no dogs in the parks” signs: permitted dog areas, leashing requirements, and cleanup expectations (Dan Yangas, Ralph Correa, Patty Jasinski, Bridgette Brown, Jim Babiak, Chris Heath, Dan Adams, Cindy Mazera, Brian Albert).
- Questioned if more than one family member serving on the board is allowed (Dan Yangas, Penny Scarpiniti).
- Meeting minutes and agendas on the website (Penny Scarpiniti, Chris Heath).
- Asked about bench at playground and trees cut down at west side of Montgomery Park (Oliver Benson).
- Asked about the survey: when it was conducted and who it was sent to (no one was recognized, comments were from the audience).
- Asked about security camera policies. (Bridgette Brown, Dan Adams).
- Concerned that some staff had departed, they inquired about summer/pool staffing (Penny Scarpiniti, Mallory McDaniel).
- Concerns about park maintenance: courts, flower beds, and grass conditions (Ralph Correa, Jim Babiak).
- Would like skate park, baseball, rope climbing (Ralph Correa)

Commissioners' Responses:

- The Park District Board thanked all attendees and responded to all concerns brought forth by the public.
- The Board addressed health and safety concerns regarding dogs. Signage was a temporary measure and was put up to address safety concerns.
- Commissioners responded that the Butterfield Park District adheres to policies, procedures, and legal regulations regarding board members. The seated board members are all elected.
- Staff are working to post the Board Meeting Minutes in a timely manner.
- Superintendent of Parks Roger Beling, addressed the trees at Montgomery Park that were in disrepair. The trees were cut down and disposed of. One tree was planted north of the parking lot. Staff will continue to assess.

- Survey was widely advertised including: It was emailed to all email addresses in our database, it was on the district website, social media, distributed in school backpacks, on the district Daktronic sign, featured and available at district, and we gathered data through the community.
- Staff review security cameras when necessary. We are currently reviewing current needs of the district.
- Staff left due to other opportunities.
- Staff are directed/working to maintain courts, flower beds, grass, and park conditions. Staff are working to improve processes and conditions.
- Board thanked individuals who brought forth suggestions regarding recreation opportunities and expressed enthusiasm for the ideas.

The Board shared information regarding Board processes and responsibilities for clarification to residents.

- The Board shared some information regarding:
 - Recent grants/programs/legislation Borad members have garnered to improve district grounds/facilities and save taxpayers substantial funds:
 - Government Surplus Agreement (GSA): Commissioner Menard
 - Significantly supports district’s purchasing needs at no or insignificant cost.
 - Vehicles, UTV’s, machinery, supplies, equipment, etc.
 - Arboretum tree grant: Commissioner Micheli
 - Many new trees planted covered by grant.
 - Drinking fountain grant: Commissioner Micheli
 - Two drinking fountains covered by grant.
 - Seeds/plants supply program All-American Selections (AAS): Commissioner Menard
 - Found/secured agreement to seed vegetables/plants from around the world at no cost to residents.
 - Seeds and plants are:
 - Unusual and unique varieties
 - Tried in display gardens
 - Frequently not yet publicly available
 - Consequently, preschool now has a garden for STEM curricula, horticulture, and being good stewards.
 - Display Garden status/support: Commissioner Menard
 - Garnered via AAS program
 - Supports plantings to improve/beautify district parks.
 - Arranged/Installed DuPage Community Volunteer Program: Commissioner Menard
 - Assists district’s plantings/maintenance/upkeep.
 - Saving the district and taxpayers significant cost for services rendered
 - Referendum Passage: Commissioners Menard, Saunderson
 - Identified areas for district revenue and secured passage of Referendum.
 - Brings significant annual revenue in perpetuity to the district.
 - (Walmart Mall area/McDonalds/BP Amoco/Starbucks/Mobil)
 - Supports district and residents instead of raising taxes.
 - Passed with a whopping voter turnout: Commissioner Saunderson
 - Approximately 70 percent plus of district voters approved.

APPROVAL OF CLOSED SESSION MEETING MINUTES FROM THE DECEMBER 11, 2025, AND JANUARY 15, 2026

Commissioner Micheli made a motion to table the minutes of December 11, 2025, and January 15, 2026, Closed Session Meeting. Seconded by Commissioner Cosenza.

Discussion: The board agreed to table the approval of minutes of December 11, 2025, and January 15, 2026, Closed Session meeting minutes because corrections were necessary.

Upon roll call vote, the motion passed unanimously.

AYES: 4 (Commissioners Menard, Micheli, Saunderson, Cosenza)

NAYS: None

MONTHLY FINANCIAL REPORT – JANUARY 2026

Commissioner Micheli made a motion to approve the Monthly Financial Report for January 2026; seconded by Commissioner Cosenza.

Discussion: There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Menard, Micheli, and Cosenza)

NAYS: None

DISBURSEMENTS REPORT – JANUARY 2026

Commissioner Cosenza made a motion to approve the Disbursements Report for January 2026; seconded by Commissioner Micheli.

Discussion: Director Savage provided status on grants.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Menard, Micheli, and Cosenza)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORTS - Informational

1. Director's Report (Jack Savage)

- Hired a marketing coordinator. Began work on website, brochures.
- Summer camps have a lot of children enrolled and we have added a Monday preschool camp.
- Resident enrollments are rolling in, and non-resident enrollments start very soon.

2. Business Report (Jack Savage)

- Working on getting Sarah Nugnis acclimated.
- Configuring payments in registration software, including set up of auto payments.

3. Recreation Report (Lucas Gallagher)

- Daddy Daughter dance had record numbers, hit 160 participants. Last year there were 137 participants.
- Before and After school care has a few months left.
- Prep for summer camp, have over 200 enrolled in K-5 and 80 in teen camps. Last year there were 300 in K-5 and 89 in teen camps.
- Tennis, pickleball, and ballroom dancing are doing well.
- For the past two months the pizza and dodgeball night has been sold out with 25 each night.

4. Park & Facilities Report (Roger Behling)

- January and February spent taking care of snow. Stocked up on salt.
- Working on vehicle and chair maintenance. Fixing the chairs for the pool.
- During winter months, spent time on maintenance fixing everything so we don't have to worry about everything in the summer months. Maintaining HVAC, pumps, mowing equipment, vehicle maintenance.
- Purchased discounted mowing equipment and rebuilding and building mowers so we don't need a lot of staff. Purchased a diesel John Deer mower at a discount from State of Illinois.

UNFINISHED BUSINESS

1. Strategic Planning Presentation – Gail Conway – Informational

A. Update on strategic planning mission and vision process.

Commissioner Micheli made a motion to adopt the Mission Statement as presented: “We bring people together through exceptional experiences and care for the places we share,” and the Vision Statement: “Shaping the future of the modern park district,” as the Butterfield Park District’s new mission and vision statements. Seconded by Commissioner Cosenza.

Discussion: The board agreed with the statement and process presented by Consultant Conway.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Menard, Micheli, and Cosenza)

NAYS: None

2. Discussion of Ordinance Regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District - Informational

A. Still gathering information.

Action: No action was taken.

3. Discussion of Park Security – Informational

Discussion: No discussion at this time.

- 4 Discussion of Surveillance Camera, including building hallways – Informational
Discussion: No discussion at this time.

- 5 Issuance of BPD Commissioner Identification - Informational
Discussion: No discussion at this time.

- 6 Update on Foundation Monies - Informational
Discussion: No discussion at this time.

- 7 Irrigation System Update – Informational
Discussion: No discussion at this time.

- 8 Status of Brochure – Informational
Discussion: No discussion at this time.

NEW BUSINESS

No new business was discussed.

MOTION TO ADJOURN INTO EXECUTIVE SESSION

At 8:53 p.m. Commissioner Cosenza made a motion to enter into Executive Session for the purposes of the purchase or lease of real property for the use of the park district pursuant to section 5 ILCS 120/2 (C) (5) of the Open Meetings Act and to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel 5 ILCS 120/2 (C) (1).; seconded by Commissioner Micheli.

Discussion: No discussion occurred.

Upon roll call vote, the motion passed unanimously:
AYES: 4 (Commissioners Saunderson, Menard, Micheli, and Cosenza)
NAYS: None

MOTION TO RETURN TO OPEN SESSION

At 9:50 p.m. the Board returned to open session.

MOTION TO ADJOURN

Commissioner Cosenza made a motion to adjourn the meeting; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:
AYES: 4 (Commissioners Saunderson, Menard, Micheli, and Cosenza)
NAYS: None

The meeting was adjourned at 9:52 p.m.