



MINUTES OF NOVEMBER 13, 2025
REGULAR BOARD MEETING

Commissioner Saunderson called the regular board meeting to order at 6:41 p.m.

Upon roll call the following commissioners were present: Commissioners Cosenza, Menard, Micheli and Saunderson.

Staff Present: Superintendents Popek and Kelly.

Commissioner Cosenza made a motion to approve virtual meeting attendance of Commissioner Menard due to employment; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (3): Cosenza, Micheli and Saunderson

NAYS: None

APPROVAL OF AGENDA

Commissioner Cosenza made a motion to approve the agenda for the regular board meeting; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (4): Cosenza, Menard, Micheli and Saunderson

NAYS: None

INTRODUCTION OF GUESTS

Wes Levy from Lauterbach & Amen, Aaron Gold from Speer Financial, attorney Andrew Paine, and resident Valerie Hennigan.

COMMISSIONER AND PUBLIC COMMENTS

Valerie Hennigan expressed her appreciation to the district for their support of the Bullfrogs program. She looks forward to working with the new director to enhance the program.

APPOINTMENT OF EXECUTIVE DIRECTOR

Commissioner Cosenza made a motion to appoint Jack Savage as Executive Director of the Butterfield Park District; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (4): Cosenza, Menard, Micheli and Saunderson

NAYS: None

ESTIMATED TAX LEVY RESOLUTION #25-11-01

Wes Levy from Lauterbach & Amen explained the Tax Levy process and answered board questions.

Commissioner Cosenza made a motion to approve the Estimated Tax Levy Resolution #25-11-01: A resolution of the Butterfield Park District establishing the estimate of funds to be raised by taxation for the 2025 levy year; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (4): Cosenza, Menard, Micheli and Saunderson

NAYS: None

BOND ORDINANCE #25-11-02

Aaron Gold from Speer Financial presented the Bond Offer and recommended accepting the offer from Republic Bank, Oak Brook, Illinois.

Commissioner Micheli made a motion to accept the bond offer from Republic Bank as presented; seconded by Commissioner Saunderson.

Upon roll call vote, the motion was approved.

AYES (3): Menard, Micheli and Saunderson

NAYS: None

ABSTAIN: Cosenza

APPROVAL OF BOARD MEETING MINUTES

Commissioner Cosenza made a motion to table the approval of meeting minutes as presented; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (4): Cosenza, Menard, Micheli and Saunderson

NAYS: None

MONTHLY FINANCIAL REPORT – October 2025

Commissioner Cosenza made a motion to accept the October 2025 Financial Report; seconded by Commissioner Micheli.

Director Savage explained that the budget process is already underway and the board expressed the need for additional programming opportunities as well as leveraging intergovernmental agreements to assist in generating additional revenue.

Upon roll call vote, the motion was approved unanimously.

AYES (4): _____ Cosenza, Menard, Micheli and Saunderson _____
NAYS: _____ None _____

APPROVAL OF DISBURSEMENTS – CLAIMS LIST October 2025

Commissioner Cosenza made a motion to accept the October 2025 Disbursements Report; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (4): _____ Cosenza, Menard, Micheli and Saunderson _____
NAYS: _____ None _____

DIRECTORS AND OPERATIONS REPORT

1. Director's Report – Interim Director Chuck Szoke
The board asked that staff verify the vehicle(s) scheduled for disposal on the Surplus Property Ordinance and provide a method of tracking any revenue generated as well as the dates of sale.
2. Business Report
Commissioner Menard asked to be provided with the ledger line items for the Greenhouse/Conservancy Fund.
3. Recreation – Superintendent Popek
The board requested additional program reports and different formatting for the reports.
4. Parks and Facilities Report – Superintendent Behling
There will be a needs assessment for the pool completed and additional options to manage the security cameras will be researched.

UNFINISHED BUSINESS

- a.) The Ordinance regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District - tabled.

- b.) Discussion of Park Security - tabled.
- c.) Discussion of Surveillance Cameras - additional options for managing the cameras will be researched.
- d.) Discussion of an Ordinance regulating the Issuance of Identification to the Commissioners of the Butterfield Park District - tabled

Commissioner Menard made a motion to table items a, b, and d; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (4): Cosenza, Menard, Micheli and Saunderson

NAYS: None

NEW BUSINESS

- a.) Commissioner Micheli made a motion to approve Ordinance #25-11-01: an ordinance creating the Butterfield Park District Tree Preservation Policy; seconded by Commissioner Cosenza.
- b.) Commissioner Cosenza made a motion to approve Ordinance #25-11-03: an ordinance ratifying and authorizing the disposition of surplus personal property; seconded by Commissioner Micheli. The motion was subsequently withdrawn, and Commissioner Cosenza made a motion to move the approval of the ordinance to closed session; seconded by Commissioner Micheli.

Upon roll call vote, the motion was approved unanimously.

AYES (4): Cosenza, Menard, Micheli and Saunderson

NAYS: None

At 7:58 p.m. staff was dismissed for Closed Session.

EXECUTIVE SESSION

At 8:23 pm Commissioner Cosenza moved to *enter back into the regular meeting*, seconded by Commissioner Micheli. Upon roll call vote the motion passed unanimously:

AYES: Commissioners Cosenza, Menard, Micheli, and Saunderson

NAYS: None

ACTION TO BE TAKEN FROM CLOSED SESSION

Commissioner Menard made the motion to *hire and install Jack Savage as Executive Director of the Butterfield Park District under the provisions included in the approved Executive Director Interim and Permanent provisions in the contract*. Commissioner Micheli seconded the motion. Upon roll call vote the motion passed unanimously:

AYES: Commissioners Cosenza, Menard, Micheli, and Saunderson

NAYS: None.

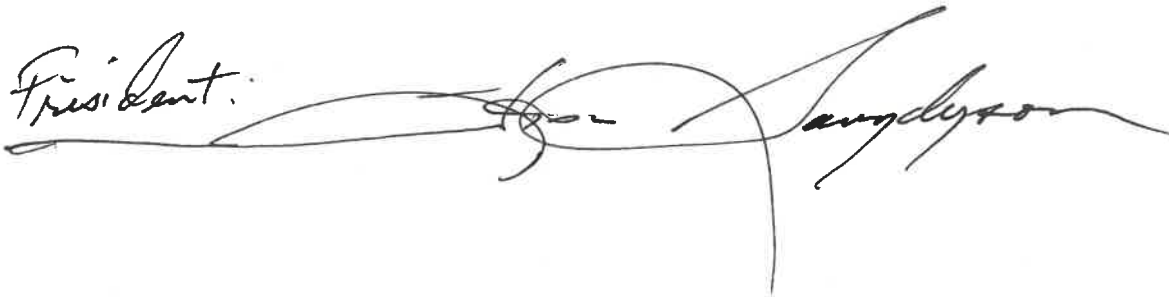
ADJOURNMENT

At 8:26 p.m. Commissioner Cosenza made a motion to adjourn, seconded by Commissioner Micheli.
Upon roll call vote the motion passed unanimously:

AYES: Commissioners Cosenza, Menard, Micheli, and Saunderson

NAYS: None

President:

A handwritten signature in cursive script, appearing to read "Henry Saunderson". The signature is written in dark ink and is positioned to the right of the word "President:". The signature is somewhat stylized, with a large loop for the 'S' and a long, sweeping tail for the 'son'.