



Municipal Directory

Location

Administrative Offices and Recreation Center
21 W 730 Butterfield Road
Lombard, IL 60148
(630) 858-2229
www.ButterfieldPD.com

General Statement of Purpose

Under the provisions of the Park District Code (70 ILCS 1205/1-1 et seq), the Butterfield Park district provides parks, recreational programming and recreation facilities to the residents and visitors to its jurisdiction.

Mission

The Butterfield Park District's mission is to promote the development of a park system that provides for recreational opportunities for all residents, as well as to offer diversified programs and activities that provide personal enjoyment, contribute to a sense of self-fulfillment and enhance the quality of life.

Vision

An agency of excellence demonstrated by the Board, staff, and the community, working together to enhance the quality of life,

Core Values

Excellent Service; Integrity; Compassion; Enjoyment; Respect

Board of Park Commissioners

Butterfield Park District Board members are elected at large to 6-year terms and serve without compensation. The Board meets monthly throughout the year on a schedule determined and posted annually in accordance with the Open Meetings Act (5 ILCS 120/1)

Lisa Saunderson, President
Paul Micheli, Vice President and Secretary
Sandra Consenza, Treasurer and Assistant Secretary
Charles Menard, Assistant Treasurer
Vacant Position

Board Committees

Board members may meet periodically at a committee level, either as a Committee of the Whole or in Committees convened for a particular need or purpose. Committee meetings are called as necessary in accordance with the Open Meetings Act (5 ILCS120/1)

Operating Budget

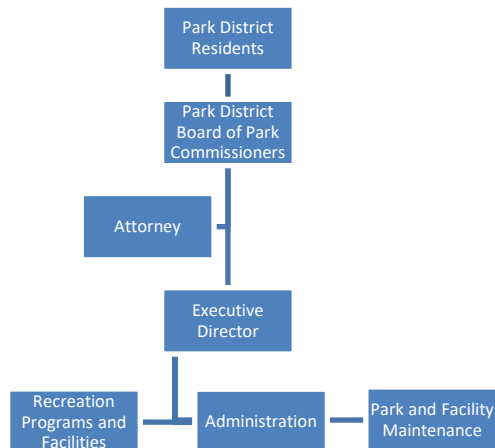
The Operating Budget Summary for the period covering May 1, 2025 through April 30, 2026

General Corporate Fund	\$ 453,547
Recreation Fund	\$ 1,673,292
Audit Fund	\$ 10,691
Bond and Interest Fund	\$ 553,809
Insurance Fund	\$ 35,738
Paving and Lighting Fund	\$ 10,000
Social Security Fund	\$ 114,000
IMRF Fund	\$ 75,000
Special Recreation Fund	\$ 178,633
Capital Improvement & Equipment Replacement Fund	\$ 32,500
IDNR-OSLAD	\$ 134,288
Non- Bond Capital Improvements	\$ 492,598
Land Acquisition & Development Fund	\$ 0
Vehicle Replacement Fund	\$ 35,000
Fee Assistance Fund	\$ 5,000
TOTAL ALL FUNDS	\$ 3,804,096

Employment

The Butterfield Park District employs 12 full time employees and approximately 145 part- time employees on a seasonal, intermittent, or year-round basis.

Organizational Structure/Functional Subdivisions



Freedom of Information Act (FOIA)

Illinois Statute 5 ILCS 140/1-140/11.5 is known as the Freedom of Information Act. This Act provides for access to public records to promote transparency.

Public Records: Below is a list of commonly requested documents; it is not to be construed as exhaustive or limiting:

Audit Reports, Approved Board and/or Committee Meeting Minutes, Bids for Equipment or Services, Annual Budget, Cancelled Checks, Bank Statements, Comprehensive Master Plan, Strategic Plan, Ordinances and Resolutions, Intergovernmental Agreements, Plats of Survey for Parks, Program Brochures, Annual Treasurer's Report, Cash Records, Check Stubs and Copies of Contracts for Construction Projects, District Mission and Vision Statement, Insurance Policies, Monthly Financial Statements, Paid Bills and Invoices, Administrative Policies.

Requests for Information: Requests for Information and Public Records under the Freedom of Information Act are to be submitted in writing to the FOIA Officer. A standard form is not required. You may submit your written request by mail, fax, email or in person. If sending your request by email, please indicate FOIA in the subject line to properly identify your request. Please be as specific as possible in your description of the information being requested so that the appropriate information can be provided efficiently and cost effectively. When making a request, please include the following information:

- Name, address, and daytime phone number or email of the person making the request.
- A description of the records or information being sought.
- State whether you wish to inspect the records or requesting copies.
- State whether the request is for commercial purposes.
- State how you would like the information to be provided to you (email, regular mail or held at the office for pick up)

Requests for information should be directed to the Freedom of Information Act (FOIA) official(s) of the District.

The current designated FOIA official(s) is Oona Kelly the Superintendent of Business and Finance. All FOIA officers can be reached at: Butterfield Park District 21w730 Butterfield Road Lombard, IL 60148 or butterfieldparkdistrict@butterfieldpd.com.

The Butterfield Park District will respond to a non-commercial request within five (5) business days from date the request was received. The District may, however, extend the time for an addition (5) business days for specific reasons as outlined in the Freedom of Information Act. Responses for requests for commercial purposes will be provided within twenty-one (21) business days from the date received.

Fees: For black and white, letter or legal sized copies, the first 50 pages are free, and any additional pages will cost \$0.15 a page. For color copies or abnormal size copies, the Butterfield Park District can charge the actual cost of copying. The District may require the requester to disclose whether the request is for commercial purposes or to decide whether to grant a fee waiver.

