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## MINUTES OF FEBRUARY 13, 2025 REGULAR BOARD MEETING

Commissioner Saunderson called the regular board meeting to order at 6:31 p.m.

Upon roll call the following commissioners were present: Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson.

Staff Present: Executive Director Hixenbaugh and Superintendent Behling.

Staff Via Zoom: Superintendent of Recreation Popok and Administrative Coordinator Kelly.

Commissioner Berntsen made a motion to approve virtual meeting attendance for Commissioner Menard due to employment purposes; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

### APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for February 13, 2025; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

### INTRODUCTIONS OF GUESTS AND STAFF

Terri Heitkamp, Trotter; Mark Poncer, Linderlake; Collon F., Linderlake; Danny Cossich, Linderlake; Candace Scholz, Illinois American Water

### PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

There were no commissioner comments and no public present.

### EXECUTIVE SESSION

At 6:36 p.m. Commission Tovey made a Motion to convene into Closed Session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired pursuant to section 5ILCS 120/2 (C) (6) of the Open Meetings Act; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

At 6:52 p.m. there was a consensus of the Board to resume the Regular Board meeting.

### ILLINOIS AMERICAN WATER EASEMENT PRESENTATION

Candace Scholz from Illinois American Water gave a presentation of the requested easement to relocate the water main outside the fence of Glenbriar Park along Butterfield Rd and State Rd 53. She explained that the water main needed to be moved to make room for a vault. She also answered questions from the Board such as the size of the pipe which is 10 inches and that the new main would be 6 feet deep. The old pipe will be abandoned in place or capped if it is under the road. There was also a discussion of the legal description of the project. A copy was provided to the Board entitled Exhibit A. At the conclusion of the presentation the Board of Park Commissioners thanked Cadace for her presentation and said that the park district would take this proposal under consideration.

### EXECUTIVE SESSION

At 7:55 p.m. Commission Berntsen made a Motion to convene into Closed Session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired pursuant to section 5ILCS 120/2 (C) (6) of the Open Meetings Act; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

At 8:52 p.m. Commissioner Berntsen made a motion to resume the regular board meeting; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

### APPROVAL OF REGULAR BOARD MEETING MINUTES – January 9, 2025

Commissioner Berntsen made a motion to approve the regular meeting minutes of January 9, 2025; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

### MONTHLY FINANCIAL REPORT – January 2025

Commissioner Berntsen made a motion to accept the January 2025 Financial Report; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

## APPROVAL OF DISBURSEMENTS–Approval of Claims List January 2025

Commissioner Berntsen made a motion to approve the Disbursements of January 2025; seconded by Commissioner Tovey.

Highlighted for the Board: The expenditure to Musco Corporation in the amount of \$43,171 which is the final payment for the lights for the Glenbriar III project.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

## DIRECTOR'S AND OPERATIONS REPORT

- a.) Director's Report-Report accepted as written. There was no discussion.
- b.) Business and Communications Report-Report accepted as written. There was no discussion.
- c.) Recreation Report-Report accepted as written. There was no discussion.
- d.) Parks and Facilities Report-Report accepted as written. There was no discussion.
- e.) Committee Report-Recreation Committee met and discussed summer programming.

## UNFINISHED BUSINESS

- a.) The Ordinance regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District - tabled.
- b.) Discussion of Park Security - tabled.
- c.) Discussion of Surveillance Cameras - tabled.
- d.) Discussion of an Ordinance regulating the Issuance of Identification to the Commissioners of the Butterfield Park District - tabled.

## NEW BUSINESS

- a.) Commissioner Berntsen made a motion to approve Resolution #25-2-1 authorizing IMRF agent for the Butterfield Park District; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: 0

- b.) Discussion and approval of Federal Appropriation Application – Glenbriar Greenhouse

Commissioner Menard discussed a possible federal grant opportunity.

MOTION TO ADJOURN

At 9:22 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_