

**MINUTES OF JANUARY 9, 2025
REGULAR BOARD MEETING**

Commissioner Saunderson called the regular board meeting to order at 6:34 p.m.

Upon roll call the following commissioners were present: Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson.

Staff Present: Executive Director Hixenbaugh.

Staff Via Zoom: Superintendent of Recreation Popek and Administrative Coordinator Kelly.

APPROVAL OF AGENDA

Commissioner Tovey made a motion to approve the Agenda for January 9, 2025; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

None.

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

There were no commissioner comments and no public present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – December 14, 2024

Commissioner Menard made a motion to approve the regular meeting minutes of December 14, 2024; seconded by Commissioner Tovey.

Commissioner Saunderson requested that any revised minutes be included for review at the next meeting.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

MONTHLY FINANCIAL REPORT – December 2024

Commissioner Tovey made a motion to accept the December 2024 Financial Report; seconded by Commissioner Menard.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List December 2024

Commissioner Tovey made a motion to approve the Disbursements of December 2024; seconded by Commissioner Berntsen.

Highlighted for the Board: Project and bond payments, LAPD dues, and swing set and transfer platform.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

DIRECTOR’S AND OPERATIONS REPORT

a.) Director’s Report

- Legislative breakfast.
- Fencing between basketball and pickleball courts will be replaced with 10 foot fencing.
- Roofing project contracts under review; projected start is April.
- Conduct ordinance revisions ongoing.
- Developer donation from Glen Ellyn.
- Levy and abatement ordinances filed.

b.) Business and Communications Report

- Summer sale marketing materials. Commissioner Saunderson requested that Adult/Teen programming items be highlighted in some manner.
- Transfer from interest account.
- Facebook security issues.

c.) Recreation Report

- Wintery Wonderland was successful.
- Open interviews for summer hiring.
- Resident camp registration opens Feb 3, non-resident opens Feb 10.
- Daddy Daughter is the next special event.
- Indoor pickleball is underway.
- Commissioner Saunderson stated that the Rec and Pool Committee would be focusing on in-house adult and senior programming and expressed interest in hiring a social media coordinator.

d.) Parks and Facilities Report

- GSA: drill press, truck and grapple.
- Van has been detailed and is ready for use.
- Furnace repair.
- Catalytic converter theft – lighting will be upgraded.

e.) Committee Report

- None at this time.

UNFINISHED BUSINESS

- a.) The Ordinance regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District - tabled.
- b.) Discussion of Park Security - tabled.
- c.) Discussion of Surveillance Cameras - tabled.

- d.) Discussion of an Ordinance regulating the Issuance of Identification to the Commissioners of the Butterfield Park District - tabled.

NEW BUSINESS

- a.) Commissioner Tovey made a motion to approve the Utility Easement Request; seconded by Commissioner Berntsen.

After discussion, the board agreed that the agreement would need to be dramatically revised before it would be approved.

Upon roll call vote, the motion did not pass:

AYES: 0

NAYS: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

MOTION TO ADJOURN

At 7:40 p.m. Commissioner Menard moved to adjourn; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____