

At 6:15 p.m. Commissioner Berntsen made a motion to adjourn the meeting; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 7 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson, Michele Piotrowski, and Shane Askins)

NAYS: None

MINUTES OF MARCH 14, 2024 MONTHLY BOARD MEETING

Commissioner Saunderson called the meeting to order at 6:17 p.m.

Upon roll call the following commissioners were present: Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson.

Staff Present: Executive Director Hixenbaugh.

Staff Via Zoom: Superintendent of Business and Communication Murphy, Superintendent of Recreation Popek, Superintendent of Parks and Facilities Behling, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for March 14, 2024; seconded by Commissioner Tovey.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Residents Michele Piotrowski, Shane Askins, Chuck Menard, Anthony Nichols, and Liz Dafoe (via Zoom) from UpLand Design.

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

Anthony Nichols, a resident from Greenbriar Glen, was looking for project details and wanted an idea of what to expect from this new project. He stated that he was unable to find information online from our website. He also asked about a splash pad, potential lighting, and the security and management of the new facilities. He also questioned the need for single-use courts and stated that he was surprised by the size and scope of the plan.

Michele Piotrowski, resident of Butterfield East, commented about the OSLAD grant and the ongoing process that occurred while she was a member of the Board of Park Commissioners. She stated that there was an awareness of the pending road work on Butterfield Rd and SR 53 during this process of developing this project. She also voiced concern that not moving forward with this project would jeopardize the park district's ability to receive future grants.

Shane Askins asked what would happen if we lost the grant funds. He also stated that his family uses the courts at Hoffman Park and that they were looking forward to using the new courts. He also stated that the additional traffic on the courts and in the area may not necessarily be bad.

Commissioner Saunderson stated that this work is taken seriously, and it is important to listen to public comments in an effort to do the right thing for our residents.

Commissioner Menard stated that there were problems with the public following the rules of the pickleball courts and many of the users are non-residents.

Chuck Menard, resident of Greenbriar Glen, commented that pickleball creates noise and conflicts have occurred with its use.

Commissioner Berntsen asked if there were additional public comments.

A resident asked about the plan for controlling traffic stating that the current pickleball courts create traffic and extra parking in the neighborhood. Director Hixenbaugh stated that a parking lot was under consideration in the plan and that it was hoped that this would reduce the use of the neighborhood for parking.

Commissioner Micheli asked if the recently renovated pickleball courts located within the tennis courts could be repurposed. Director Hixenbaugh stated that it would require approval from DNR.

Commissioner Saunderson ended the comment period and thanked the public for their participation.

APPROVAL OF REGULAR MEETING MINUTES – February 8, 2024

Commissioner Menard made a motion to approve the Board meeting minutes of February 8, 2024; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF SPECIAL MEETING MINUTES – February 24, 2024

Commissioner Menard made a motion to approve the Special Board meeting minutes of February 24, 2024; seconded by Commissioner Tovey. Commissioner Menard subsequently withdrew the motion pending revisions. Approval is tabled until the April meeting.

MONTHLY FINANCIAL REPORT – February 2024

Commissioner Menard made a motion to accept the February 2024 Financial Report; seconded by Commissioner Berntsen.

Highlighted for the Board: Special Recreation Fund reimbursement and the Wintrust interest bearing holding account.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List February 2024

Commissioner Menard made a motion to approve the Disbursements of February 2024; seconded by Commissioner Tovey.

Highlighted for the Board: Wintrust Account, ADA Reserve Fund, bus purchase reimbursement, and door improvements/security.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Report

- Grant reimbursement current.
- Bid approval on agenda.
- IAPD legislative breakfast.
- Referendum information will be updated on the electronic sign.
- Still pursuing senior center meetings.

b.) Business and Communications Report

- Web and electronic sign update timeline.
- Phase III project will be added to the web.
- IMRF website not functioning.
- Wintrust account transfer process.

c.) Recreation Report

- Open interviews continue.
- Summer camps are at or near capacity.
- Breakfast with the Bunny March 23.

d.) Parks and Facilities Report

- Bus purchase.
- Fleet inspection schedule.
- Hoffman Park court maintenance.
- GSA Toro utility vehicle purchase.
- Panic bars installed.

At 7:48 p.m. staff members were excused from the remainder of the meeting.

UNFINISHED BUSINESS

- 1) **The Ordinance regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District.**

Commissioner Menard stated that we needed have add an enforcement clause to our ordinance to allow the DuPage County Sheriff's office to enforce our ordinances.

- 2) **Discussion of Park Security.**

Commissioner Menard explained that there were resources available to assist the park district's development of a Park Police/Ranger program.

- 3) **Discussion of Surveillance Cameras.** Work is ongoing to develop suitable options.

- 4) **Discussion of an Ordinance regulating the Issuance of Identification to the Commissioners of the Butterfield Park District.** Item was tabled.

- 5) **Approval of the contract for the construction of the Glenbriar III project to Abby Paving Company in the amount of \$922,360 and the additional amount necessary to move the project to the north**

approximately 30 feet to avoid (3) trees and to change the height of the fence around the courts from 6 feet to 10 feet.

Commissioner Menard made a motion to approve the contract with Abby Paving in the amount of \$922,360; seconded by Commissioner Berntsen. After a lengthy discussion and unanswered questions, Commissioner Menard withdrew his motion. Commissioner Menard made a motion to table this contract; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

- 6) Approval of the contract for Alternate #1 the purchase and installation of a shade sale to Abby Paving Company in the amount of \$8,870.

Commissioner Tovey made a motion to table this contract; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

- 7) Approval of the Glenbriar Fencing Project to Pro Fence II, Inc in the amount of \$38,209.30.

Commissioner Tovey made a motion to table this contract; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

- 8) Approval of Glenbriar Project lighting contract with Musco in the amount of \$99,800.

Commissioner Menard made a motion to table this contract; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

NEW BUSINESS

1. Review updates to Park Policy-Discussed under Unfinished Business Item #1.
2. Misuse and mitigation of said misuse of park facilities.-New signs were discussed for the tennis courts in addition to charging resident & non-resident fees or a tag system.
3. Park Construction/Development Review-The irrigation system and the care of the plants around the glen were discussed.

MOTION TO ADJOURN

At 9:54 p.m. Commissioner Menard moved to adjourn; seconded by Commissioner Tovey.

Upon a roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____