



MINUTES OF SEPTEMBER 14, 2023 MONTHLY BOARD MEETING

Commissioner Saunderson called the meeting to order at 6:34 p.m.

Upon roll call the following commissioners were present: Commissioners Menard, Tovey, Berntsen, and Saunderson.

Commissioner Berntsen made a motion to allow Commissioner Menard to attend the meeting remotely; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Tovey, Berntsen, and Saunderson)

NAYS: None

Staff Present: Executive Director Hixenbaugh and Superintendent of Parks Behling.

Staff Via Zoom: Superintendent of Recreation Anne Popek and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for September 14, 2023; seconded by Commissioner Tovey.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

There were no comments at this time.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

Former Commissioner Piotrowski was unable to attend the meeting to receive her recognition award in person. The award will be delivered to her home.

APPROVAL OF REGULAR MEETING MINUTES – July 13, 2023

Commissioner Berntsen made a motion to approve the Board meeting minutes of July 13, 2023; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF REGULAR MEETING MINUTES – August 10, 2023

Commissioner Berntsen made a motion to approve the Board meeting minutes of August 10, 2023; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF EXECUTIVE SESSION MINUTES – August 10, 2023

Commissioner Berntsen made a motion to approve the Executive Session minutes of August 10, 2023; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

MONTHLY FINANCIAL REPORT – August 2023

Commissioner Berntsen made a motion to accept the August 2023 Financial Report; seconded by Commissioner Tovey.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List August 2023

Commissioner Berntsen made a motion to approve the Disbursements of August 2023; seconded by Commissioner Tovey.

Several Glenbriar III payments were highlighted for the Board.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

DIRECTOR’S AND OPERATIONS REPORT

a.) Director’s Report

- Glenbriar III demolition near completion.
- Tree work (invasive tree removal) is scheduled.
- DCEO reimbursement is pending.
- OSLAD design is being finalized.
- Van purchase request for approval on agenda.

b.) Recreation Report

- Touch a Truck was hugely successful.
- Polar event is sold out.
- Aquatics is closed for the season.

c.) Parks and Facilities Report

- Mulching, trimming, seeding, and aerating in parks.
- Pool closing.
- Van search.

UNFINISHED BUSINESS

- a.) Commissioner Berntsen made a motion to approve the revised 2022-2023 Audit; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4(Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

- b.) Commissioner Berntsen made a motion to approve the Post Issuance Compliance Report; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4(Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

- c.) The Ordinance regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District will be revised and brought before the board at a later date.

- d.) Discussion of Park Security: The Board requested more information.

- e.) Discussion of Surveillance Cameras was tabled.

- f.) Discussion of an Ordinance regulating the Issuance of Identification to the Commissioners of the Butterfield Park District was tabled.

NEW BUSINESS

- a.) Commissioner Berntsen made a motion to approve the purchase of a passenger van in an amount not to exceed \$35,000; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4(Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

At 7:28 p.m. Commissioner Menard made a motion to enter into Executive Session for the purposes of discussing issues related to the purchase or lease of real property for the use of the park district pursuant to section 5ILCS 120/2 (c) (5) of the Open Meetings Act; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4(Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

At 7:34 p.m. Commissioner Berntsen made a motion to resume the Regular Board Meeting; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4(Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

MOTION TO ADJOURN

At 7:36 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Tovey.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Menard, Tovey, Berntsen, and Saunderson)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____