



**MINUTES OF NOVEMBER 10, 2022
MONTHLY BOARD MEETING**

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Regular Board Meeting scheduled for November 10, 2022, took place in a Zoom Virtual Meeting platform. A notice was posted for the public to contact Mr. Michael Hixenbaugh, Executive Director, at mhixenbaugh@butterfieldpd.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with P.A. 101-0640 and the Governor's Disaster Proclamation of October 14, 2022, suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Berntsen called the meeting to order at 6:31 p.m.

Upon roll call the following commissioners were present: Commissioners Berntsen, Micheli, and Tovey.

Staff Present: Executive Director Hixenbaugh, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, Superintendent of Parks & Facilities Roger Behling, and Corporate Counsel David Freeman

APPROVAL OF AGENDA

Commissioner Tovey made a motion to approve the Agenda for November 10, 2022; seconded by Commissioner Micheli.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Micheli, and Tovey)

NAYS: None

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

There were no comments at this time.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF PUBLIC HEARING MINUTES – October 13, 2022

Commissioner Tovey made a motion to approve the Public Hearing meeting minutes of October 13, 2022; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Micheli, and Tovey)

NAYS: None

APPROVAL OF REGULAR MEETING MINUTES – October 13, 2022

Commissioner Tovey made a motion to approve the Regular Board meeting minutes of October 13, 2022; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Micheli, and Tovey)

NAYS: None

APPROVAL OF EXECUTIVE SESSION MEETING MINUTES – October 13, 2022

Commissioner Tovey made a motion to approve the Regular Board meeting minutes of October 13, 2022; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Micheli, and Tovey)

NAYS: None

APPROVAL OF MONTHLY FINANCIAL REPORT – October 2022

Commissioner Tovey made a motion to accept the October 2022 Financial Report; seconded by Commissioner Micheli.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Micheli, and Tovey)

NAYS: None

APPROVAL OF DISBURSEMENTS REPORT-October 2022

Commissioner Tovey made a motion to approve the Disbursements of October 2022 ; seconded by Commissioner Micheli.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Micheli, and Tovey)

NAYS: None

Commissioner Saunderson entered meeting at 6:38 p.m.

OPERATIONS REPORTS

a.) Director's Report

- Annual Bond details discussed. To be approved in New Business.
- Environmental work for Glenbriar III project was discussed the contract will be presented at the next board meeting for approval.
- Community survey input requested.

b.) Business and Communications Report

- Marketing-Winter/Spring and Fall Guide completed.
- Community Survey-separate web page developed.
- Open Enrollment information give to staff.

c.) Recreation Report

- Trunk or Treat has 100 approximately 100 participants, 60 of which were kids. Blood drive added this year. It was a success with 23 participants.
- Preschool and Rec. kids are running well with good numbers.
- Holiday Events-upcoming Polar Express and Winter Wonderland. Thank you to park and facility staff for your valuable contributions to these events.

d.) Parks & Facilities Report

- Pools and outdoor restrooms winterized for season.
- Recreation Center building exterior cleaned.
- Conservation Foundation donated (2) tree samplings that were planted at Kensington.
- Snow plowing equipment are ready for the first snow.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

Approval of the Republic Bank of Chicago Offer for the General Obligation Limited Tax Park Bonds, Series 2022

Commissioner Saunderson made a motion to approve the Republic Bank of Chicago Offer for the General Obligation Limited Tax Bonds, Series 2022; seconded by Commissioner Micheli.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Micheli, Saunderson and Tovey)

NAYS: None

Approval of Resolution #22-11-01: A resolution determining the amounts of money exclusive of levies for debt service and election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Butterfield Park District for the Fiscal Year beginning May 21, 2023, and ending April 20, 2024.

Commissioner Saunderson made a motion to approve Resolution #22-11-01; seconded by Commissioner Micheli.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Micheli, Saunderson, and Tovey)

NAYS: None

Approval of Ordinance #22-11-1: An Ordinance providing for the issue of \$288,123 General Obligation Limited Tax Park Bonds, Series 2022, of the Butterfield Park District, DuPage County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, and to provide the revenue source for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Republic Bank of Chicago.

Commissioner Saunderson made a motion to approve Ordinance #22-11-1; seconded by Commissioner Micheli.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Micheli, Saunderson, and Tovey)

NAYS: None

EXECUTIVE SESSION-For purposes of personnel (5 ILCS 120/2 (c) (1))

At 6:57 p.m. Commissioner Saunderson made the motion to enter into Executive Session for purposes of personnel; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Micheli, Saunderson, and Tovey)

NAYS: None

At 8:36pm the regular meeting resumed.

Upon a voice vote, the motion passed to resume the regular meeting:

AYES: 4 (Commissioners Berntsen, Micheli, Saunderson, and Tovey)

NAYS: None

Actions to be taken from Closed Meeting-No actions were taken.

MOTION TO ADJOURN

At 8:37 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Micheli.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Berntsen, Micheli, Saunderson, and Tovey)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____