



MINUTES OF JANUARY 10, 2019 MONTHLY BOARD MEETING

Commissioner Piotrowski called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Kryger, Berntsen, and Piotrowski.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Kryger made a motion to approve the Agenda for January 10, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Kryger, Berntsen, and Piotrowski)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES AND PUBLIC HEARING – December 13, 2018

Commissioner Kryger made a motion to approve the Board meeting minutes of December 13, 2018; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Kryger, Berntsen, and Piotrowski)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner highlighted several communications including a thank you letter from St. James for the district's donation to their auction, as well as the safety award letter from PDRMA.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (December 2018)

Commissioner Kryger made a motion to accept the December 2018 Financial Report; seconded by Commissioner Berntsen.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Kryger, Berntsen, and Piotrowski)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (December 2018)

Commissioner Kryger made a motion to approve the Disbursements of December 2018; seconded by Commissioner Berntsen.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Kryger, Berntsen, and Piotrowski)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

The Board wished all a Happy and Healthy New Year as well as congratulated Tim on his third year anniversary with the district.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- Tax levy has been filed.
- The budget process has been challenging, but the result will be a balanced budget.
- OSLAD grant has been submitted. We're hopeful that we will be asked to present in the near future.
- Pool heater will be evaluated for possible repairs or replacement.
- Many new laws have been passed in Illinois. We will continue to remain compliant.
- Abatement Ordinance will be filed next week.
- We will be ready to close on the property once the state finishes their process.
- All golf payments have been received and the golf outing is officially closed out.

b.) Parks/Maintenance Report

- Holiday event preparation and breakdown have been completed.
- Tree maintenance including pruning and removal continues in the parks.
- Hoffman Park's fitness equipment replacement parts have arrived and will be installed.
- Preliminary safety committee meeting has taken place. Safety responsibilities will be shared between staff members and departments.
- A touchscreen has been installed for the Orbital Shift time clock system.

- Summer job descriptions are being updated and recruiting will begin early including reaching out to former part-time staff.
- Aaron, Jake, and Tim will be attending conference this year.

c). Business/Communication Report

- Summer activity guide production is going according to schedule.
- County taxes are in.
- Both bonds have been paid.
- Staff is focusing intensely on early hiring of summer staff to ensure that we hire the “Best of the Best.”

d). Recreation Reports

- Staff had a good meeting with the district’s swim conference representative.
- There were no questions from the Board regarding this report.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

Commissioner Kryger made a motion to approve the Abatement Ordinance #19-1-1 as presented; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Kryger, Berntsen, and Piotrowski)

NAYS: None

Prior to adjournment, Director Reiner expressed his appreciation to the Board for their commitment to the district and their regular attendance at meetings. Commissioner Piotrowski explained that she may have a conflict with the upcoming February meeting.

MOTION TO ADJOURN

At 7:10 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Kryger.

Upon a voice vote, the motion passed:

AYES: 3 (Commissioners Kryger, Berntsen, and Piotrowski)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____