



MINUTES OF JUNE 14, 2018 MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Saunderson, and Kryger.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Sara June, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Saunderson made a motion to approve the Agenda for June 14, 2018; seconded by Commissioner Kryger.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – May 10, 2018

Commissioner Saunderson made a motion to approve the Board meeting minutes of May 10, 2018; seconded by Commissioner Kryger.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner distributed Golf Classic Save the Date cards for Commissioners to distribute.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – FY 2017-2018 Final

Commissioner Saunderson made a motion to accept the Fiscal Year 2017-2018 Final Financial Report; seconded by Commissioner Kryger.

Director Reiner highlighted several items for the board and explained that all funds ended the year in good shape.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

MONTHLY FINANCIAL REPORT – May 2018

Commissioner Saunderson made a motion to accept the May 2018 Financial Report; seconded by Commissioner Kryger.

There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List May 2018

Commissioner Saunderson made a motion to approve the Disbursements of May 2018; seconded by Commissioner Kryger.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Berntsen commented that his children are really enjoying Teen Camp so far.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- OSLAD program is coming back. The process is expected to be extremely competitive, but we are poised to prepare a very competitive grant as soon as the process is open.
- The Foundation paid the first installment of taxes and the tax exemption process is underway. It may be necessary for the Park District to assist the Foundation with specific cash flow issues due to this unforeseen tax payment in order to proceed with their plans, but 100% of any distribution would be repaid promptly.
- IDOT discussions continue particularly regarding temporary and permanent easements. Good progress is being made. A 4(f) and 6(f) report was distributed to the Board of Commissioners.
- The final tax extension report from the county was distributed to commissioners.

- We have received multiple support letters from local and state legislators regarding our grant applications.
- Discussions will continue with Lombard Park District regarding the usage and maintenance of the Westfield path.

b.) Parks/Maintenance Report

- The maintenance department is fully staffed and a good routine has been established for mowing, maintaining ball fields, building cleanup, etc.
- A comprehensive explanation of the leisure pool repair process was presented to the Board. More information should be available shortly. Additional preventative measures will be added to the end of season pool closing process.
- The pool heater has also undergone some much needed maintenance as well and we've been able to maintain a much more comfortable water temperature.

c.) Business and Communications Report

- The fall activity guide is in the development process.
- The audit has been completed and went extremely well.
- Summer hiring continues.
- Taxes have been paid.
- Program marketing efforts continue and have been very effective.

d.) Recreation Report

- We are currently experiencing record-breaking summer camp enrollment both in Youth and Teen Camp.
- Camp Super Tot is also at capacity.
- Hiring will continue in order to maintain proper counselor to camper ratios.
- We have made some adjustments to the camp swimming schedule in lieu of the pool repairs.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a.) Commissioner Saunderson made a motion to approve the Prevailing Wage Ordinance #18-6-1 as presented; seconded by Commissioner Berntsen.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

- b.) Commissioner Saunderson's motion and Commissioner Berntsen's second to approve the Childcare Program at Butterfield School were withdrawn followed by a second motion by Commissioner Saunderson to approve the Childcare Program at Butterfield School subject to final review by the school district and the District's attorney if changes are made; seconded by Commissioner Berntsen.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

- c.) Commissioner will complete and return all applicable Conflict of Interest forms to Director Reiner.
- d.) Commissioner Kryger made a motion to authorize Director Reiner to approve emergency expenditures procedures to complete the repairs on the leisure pool per the Park District Code; seconded by Commissioner Berntsen.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

At 7:57 p.m. Commissioner Kryger made a motion to enter Executive Session for the purpose of Bi-Annual Review of Executive Session Minutes; seconded by Commissioner Saunderson.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

At 8:00 p.m. Commissioner Saunderson made a motion to exit Executive Session and resume the regular board meeting; seconded by Commissioner Kryger.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

ACTION TO BE TAKEN FROM CLOSED MEETING

Commissioner Saunderson made a motion to approve Resolution #18-6-1- Bi-Annual Review of Executive Session Minutes; as presented; seconded by Commissioner Kryger.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

MOTION TO ADJOURN

At 8:02 p.m. Commissioner Kryger moved to adjourn; seconded by Commissioner Saunderson.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____