



---

**MINUTES OF MAY 9, 2019  
MONTHLY BOARD MEETING**

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Saunderson, and Kryger.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

(Commissioner Piotrowski 6:31 p.m.)

**APPROVAL OF AGENDA**

Commissioner Saunderson made a motion to approve the Agenda for May 9, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

**INTRODUCTIONS OF GUESTS AND STAFF**

There were no guests present and no introductions at this time.

**APPROVAL OF PUBLIC HEARING AND REGULAR MEETING MINUTES – April 11, 2019**

Commissioner Saunderson made a motion to approve the Public Hearing and Regular Board Meeting minutes of April 11, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

**ACCEPTANCE OF PARK DISTRICT'S ELECTION RESULTS**

Commissioner Saunderson made a motion to accept the Election Canvas for the 2019 General Election as submitted by the DuPage County Election Commission; seconded by Commissioner Kryger.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

## ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY ELECTED OFFICER

Commissioner Montgomery, Board President, administered the Oath of Office to Commissioners Berntsen and Saunderson.

## ELECTION OF NEW OFFICERS AND COMMITTEE ASSIGNMENTS

Commissioner Saunderson made a motion to elect Commissioner Montgomery as President; seconded by Commissioner Piotrowski.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

Commissioner Saunderson made a motion to elect Commissioner Piotrowski as Vice President; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Saunderson made a motion to elect Commissioner Berntsen as Secretary and Commissioner Saunderson as Vice-Secretary; seconded by Commissioner Piotrowski.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Montgomery, Piotrowski, and Kryger)

NAYS: None

Commissioner Saunderson made a motion to appoint Dr. Larry Reiner as Treasurer and Commissioner Kryger as Assistant Treasurer; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Piotrowski, Berntsen, and Saunderson)

NAYS: None

Commissioner Berntsen made a motion to appoint the law firm of Robbins and Schwartz as legal counsel with David Freeman as the lead contact; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Berntsen made a motion to appoint Dr. Larry Reiner as Executive Director, Board Recording/Assistant Secretary, and PDRMA representative; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Berntsen made a motion to appoint Anne Popek as our NEDSRA Board Representative and Dr. Larry Reiner as our Alternative Representative; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Berntsen made a motion to appoint Dr. Larry Reiner as the ADA compliance officer; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Berntsen made a motion to appoint Dr. Larry Reiner and Connie Murphy as the FOIA officers; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Berntsen made a motion to appoint Dr. Larry Reiner as the OMA (Open Meetings Act) officer; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Berntsen made a motion to appoint Dr. Larry Reiner as Chief Financial Compliance Officer; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Saunderson made a motion to approve the President's Committee Chair Appointments for Fiscal Year 2019-2020 as presented; seconded by Commissioner Kryger.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

Commissioner Berntsen made a motion to appoint Commissioner Kryger as Liaison Officer to the Butterfield Preservation Foundation; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Piotrowski, Berntsen, and Saunderson)

NAYS: None

## COMMENTS AND COMMUNICATIONS

Director Reiner shared recent communications with respect to legal ramifications surrounding social media platforms as well as a thank you from The Conservation Foundation.

## TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

## MONTHLY FINANCIAL REPORT – (April 2019)

Commissioner Saunderson made a motion to accept the April 2019 Financial Report; seconded by Commissioner Berntsen.

Director Reiner explained that the final end of year reconciliation will be prepared for the June meeting.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

## APPROVAL OF DISBURSEMENTS–Approval of Claims List (April 2019)

Commissioner Saunderson made a motion to approve the Disbursements of April 2019; seconded by Commissioner Berntsen.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

## PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Piotrowski along with fellow commissioners congratulated Commissioners Saunderson and Berntsen on their election victories.

## COMMITTEE REPORTS

There were no Committee Reports at this time.

## DIRECTOR'S AND OPERATIONS REPORT

### a.) Director's Administration Report

- Thanks to Connie's efforts, the District is fully prepared for the audit.
- Staff had a very productive visit to Springfield.
- Improved cash handling procedures are being implemented with regards to the swim team.
- Tim White will be leaving the district to pursue an opportunity at another district.
- The new security system has been very well received by parents.
- Production is underway for the Fall Winter Spring activity guide.
- Work continues on the tax exempt status of the Malcolmson Property, but the district will have to pay the first installment.

### b.) Parks/Maintenance Report

- There were no questions from the Board regarding this report.

### c.) Business and Communications Report

- Changes to the Unclaimed Property deadline have been addressed.
- Summer hiring/paperwork continue, but we are about 99% complete.
- Preliminary audit went very well including the deferred income process.

d). Recreation Reports

- Staff orientation is scheduled for May 15 with a makeup date of May 21.
- Preschool graduation and picnics are scheduled for next week.
- Summer preparation continues in earnest.

UNFINISHED BUSINESS

There was no Unfinished Business to discuss at this time.

NEW BUSINESS

Director Reiner explained that the policy review and approval would be moved forward to the June meeting's agenda.

At 7:11 p.m. Commissioner Saunderson made a motion to enter into Executive Session for the purposes of personnel; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

At 7:31 p.m. Commissioner Saunderson made a motion to resume the regularly scheduled meeting; seconded by Commissioner Kryger.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

MOTION TO ADJOURN

At 7:32 p.m. Commissioner Piotrowski moved to adjourn; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger)

NAYS: None

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_