



**MINUTES OF APRIL 11, 2019
PUBLIC HEARING**

Commissioner Montgomery called the Public Hearing to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Piotrowski, and Kryger.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

INTRODUCTIONS OF GUESTS AND STAFF

There were no additional guests present and no introductions at this time.

COMBINED BUDGET AND APPROPRIATION ORDINANCE #19-4-1

Commissioner Montgomery read aloud the purpose of the Public Hearing and the essence of the Ordinance. There were no comments or questions at this time.

Commissioner Piotrowski made a motion to approve Ordinance #19-4-1 as presented; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Kryger)

NAYS: None

MOTION TO ADJOURN

At 6:32 p.m. Commissioner Kryger moved to adjourn the Public Hearing; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Kryger)

NAYS: 0

**MINUTES OF APRIL 11, 2019
MONTHLY BOARD MEETING**

Commissioner Montgomery called the meeting to order at 6:33 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Piotrowski, and Kryger.

(Commissioner Saunderson 6:38 pm)

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, Manager of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Piotrowski made a motion to approve the Agenda for April 11, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Kryger)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no additional guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – (March 14, 2019)

Commissioner Kryger made a motion to approve the Board meeting minutes of March 14, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Kryger)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner invited Lucas Gallagher into the meeting and read aloud a very complimentary email from a parent expressing appreciation for Lucas' dedication to the children. Director Reiner also reminded Board Members to complete their statements of economic interest, as well as congratulating Commissioners Berntsen and Saunderson on the preliminary election results.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (March 2019)

Commissioner Saunderson made a motion to accept the March 2019 Financial Report; seconded by Commissioner Piotrowski.

Director Reiner explained that with the Board's permission, end of year appropriations will be made as necessary and brought forward to the next meeting as part of the year-end financial report.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Kryger, and Saunderson)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (March 2019)

Commissioner Saunderson made a motion to approve the Disbursements of March 2019; seconded by Commissioner Berntsen.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Kryger, and Saunderson)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

There were no comments at this time.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- Final tax extension is expected in May and any effect on the budget will be presented at the May meeting.
- Military leave policy has been updated per attorneys' recommendations and is on the agenda for Board approval.
- Construction on the corner will begin in September after the bid and permit process is complete.
- The appraisal for the Malcomson property came in at 1.2 million.
- Swim team meetings are going well.
- Commissioners were encouraged to attend the upcoming Conservation Foundation dinner. The Foundation has also expressed interest in partnering with us to run conservation programs.

b.) Parks/Maintenance Report

- Spring park cleanup continues.
- The new video intercom system has been installed and security camera installation is forthcoming.
- Safety committee meetings continue regularly.
- Baseball field usage has started.
- The burn at Kensington Park went very well.
- Reimbursement for NEDSRA inclusion services has been approved.
- The board was encouraged to RSVP to Tim if they would like to attend the upcoming NEDSRA events.

c.) Business/Communication Report

- Commissioner Montgomery was pleased that the "Getting to Know our Team of Professionals" series has been reinstated with a spotlight on Anne Popek.
- The state minimum wage law as well as upcoming federal changes will be impactful and the district is working hard to stay ahead of the changes and plan accordingly.

d.) Recreation Reports

- The dance recital was very well attended and went very well.
- Summer hiring efforts continue with open interviews as well as attendance at the COD job fair.
- Swimtastic sale was successful
- Aquatics preparation continues including training planning and updating manuals.
- Planning for preschool graduation is underway.
- Spring Eggstravaganza is this weekend. Commissioners were encouraged to stop by.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a.) Commissioner Piotrowski made a motion to approve Ordinance #19-4-1: “An ordinance adopting a combined annual budget and appropriating such sums of money for the corporate and recreational program purposes of the Butterfield Park District, DuPage County, State of Illinois for the year beginning May 1, 2019 and ending April 30, 2020;” seconded by Commissioner Saunderson.

There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Kryger, and Saunderson)

NAYS: None

- b.) Commissioner Berntsen made a motion to accept the 2019-2020 Board Meeting Schedule as presented; seconded by Commissioner Saunderson.

Director Reiner explained that the September 5, 2019 special meeting will be for the purposes of approving bids.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Kryger, and Saunderson)

NAYS: None

- c.) A brief discussion ensued regarding board election/appointment recommendations. A vote on this will be on the May meeting agenda.

- d.) Commissioner Saunderson made a motion to approve the revisions to the Military Leave Policy as presented; seconded by Commissioner Kryger.

Director Reiner explained that the policy language was narrowed according to attorney recommendation.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Kryger, and Saunderson)

NAYS: None

MOTION TO ADJOURN

At 8:06 p.m. Commissioner Kryger moved to adjourn; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Kryger, and Saunderson)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____