



**MINUTES OF MAY 14, 2020
PUBLIC HEARING**

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Public Hearing and Regular Board Meeting scheduled for May 14, 2020 took place in a Zoom Virtual Meeting platform.

A notice was posted for the public to contact Mr. Larry Montgomery, President of the Board, at larry.montgomery@gmail.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with the Governor's Disaster Proclamation of March 9, 2020 suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Montgomery called the Public Hearing to order at 6:32 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey.

Staff Present: Executive Director Reiner, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

INTRODUCTIONS OF GUESTS AND STAFF

There were no additional guests present and no introductions at this time.

COMBINED BUDGET AND APPROPRIATION ORDINANCE #20-5-1

Commissioner Montgomery read aloud the purpose of the Public Hearing and the essence of the Ordinance. There were no comments or questions at this time.

MOTION TO ADJOURN

At 6:35 p.m. Commissioner Tovey moved to adjourn the Public Hearing; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: 0

MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:36 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey.

Staff Present: Executive Director Reiner, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Tovey made a motion to approve the Agenda for May 14, 2020; seconded by Commissioner Piotrowski.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no additional guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – (April 16, 2020)

Commissioner Tovey made a motion to approve the Board meeting minutes of April 16, 2020; seconded by Commissioner Saunderson.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner and Superintendent Murphy have completed FOIA training and have received certificates. Director Reiner has also completed Open Meeting training and has received his certificate.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (April 2020)

Commissioner Saunderson made a motion to accept the April 2020 Financial Report; seconded by Commissioner Tovey.

Director Reiner explained that as expected revenue has been impacted by the current health crisis, but expenses are also down. A more detailed discussion will take place under the Director's Administrative Report.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (April 2020)

Commissioner Saunderson made a motion to approve the Disbursements of April 2020; seconded by Commissioner Tovey.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: None.

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Piotrowski complimented the parks staff on how beautiful Hoffman Park is looking and expressed her pleasure that so many residents are enjoying the park.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- Final tax extension numbers look good and the year-end report will be presented at next month's meeting.
- This year's audit preparation is just about completed, and we are ready for the remote preliminary audit later this month.
- Staff continues to prepare for summer camp with a projected start of July 6, 2020.
- NEDSRA's golf outing has been cancelled.
- Lost revenue and refunds and credits that have been issued have been documented in hopes to recover this revenue in the future. A detailed discussion took place reviewing each of the impacted areas of concern.
- The district is building an inventory of PPE and sanitizing products with an eye to running programs under new health guidelines.

b.) Business/Communication Report

There were no questions regarding this report.

c.) Recreation Reports

There were no questions regarding this report.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a.) Commissioner Saunderson made a motion to approve Ordinance #20-5-1: “An ordinance adopting a combined annual budget and appropriating such sums of money for the corporate and recreational program purposes of the Butterfield Park District, DuPage County, State of Illinois for the year beginning May 1, 2020 and ending April 30, 2021;” seconded by Commissioner Piotrowski.

There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: None

- b.) Commissioner Tovey made a motion to suspend the 2020 Swimming Pool season and facilities based on the direction from our Governor and the guidance and restrictive criteria from the Illinois Department of Health for the safety and well-being of our patrons and to instruct our staff to take all necessary steps to do so in the most compassionate manner possible. Staff was further directed to move forward on this matter and pursue alternatives for summer small group events and summer day camp modifications where possible. The motion was seconded by Commissioner Piotrowski

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: None.

MOTION TO ADJOURN

At 7:27 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Saunderson.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Tovey)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____