



**MINUTES OF JUNE 11, 2020
MONTHLY BOARD MEETING**

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Regular Board Meeting scheduled for June 11, 2020 took place in a Zoom Virtual Meeting platform. A notice was posted for the public to contact Mr. Larry Montgomery, President of the Board, at larry.montgomery@gmail.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with the Governor's Disaster Proclamation of March 9, 2020 suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Saunderson made a motion to approve the Agenda for June 11, 2020; seconded by Commissioner Tovey.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – (May 14, 2020)

Commissioner Saunderson made a motion to approve the Board meeting minutes of May 14, 2020; seconded by Commissioner Tovey.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner acknowledged the passing of the first Elk Grove Park District Director, Jack Claes, as well as shared several legislative communications supporting the District in the DCEO Fast Tract process.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (Year End 2019-2020 Fiscal Year)

Commissioner Saunderson made a motion to accept the Year End 2019-2020 Fiscal Year Financial Report; seconded by Commissioner Tovey.

Director Reiner explained that despite the impact of the Covid health crisis, with appropriate budget management of expenses and deferred revenue, the district finished the year in a positive financial position.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

MONTHLY FINANCIAL REPORT – (May 2020)

Commissioner Saunderson made a motion to accept the May 2020 Financial Report; seconded by Commissioner Tovey.

Director Reiner explained that program and camp revenue is starting to come in but staffing and expenses will be monitored carefully and increased only relative to program revenue.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (May 2020)

Commissioner Saunderson made a motion to approve the Disbursements of May 2020; seconded by Commissioner Tovey.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Saunderson's questions regarding the District's tennis partnership with Health Track were answered. Director Reiner will discuss her concerns with Health Track.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- The audit is in process and should be completed shortly.
- Permits from the county are expected any day.
- Butterfield Preservation Foundation meeting is upcoming.
- Work continues to gain legislative support, but without face-to-face meetings this is difficult.
- Commissioners Tovey and Montgomery will be attending the IAPD leadership event in July.
- Prevailing Wage Ordinance is no longer required but districts.
- The first payment on the refinanced bond has been made.
- Final tax extensions were as expected, but there are a couple of tax objections that might affect this.
- Golf Classic golfer numbers may be limited which increases the importance of sponsorship opportunities.

b.) Business and Communications Report

- The digital activity guide is up and running. This should amount to approximately a \$20,000 per year savings to the district. Every avenue is being explored to spread the word about the District's paperless guide.
- Efforts to form relationships with local HOA's continue.

c.) Recreation Reports

- Camp Super Tot Kickoff took place this week with five participants.
- Youth Camp Pre-Camp will take place next week.
- Three parent orientations were held for camp with good attendance and lots of communication regarding the safety procedures in place for this year's campers.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

There was no New Business to be discussed at this time.

MOTION TO ADJOURN

At 7:37 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Tovey.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____