



**MINUTES OF JUNE 10, 2021
MONTHLY BOARD MEETING**

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Regular Board Meeting scheduled for June 10, 2021 took place in a Zoom Virtual Meeting platform. A notice was posted for the public to contact Mr. Michael Hixenbaugh, Executive Director, at mhixenbaugh@butterfieldpd.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with the Governor's Disaster Proclamation of March 9, 2020 suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Saunderson, and Montgomery.

Staff Present: Executive Director Hixenbaugh, Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Saunderson made a motion to approve the Agenda for June 10, 2021; seconded by Commissioner Tovey.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Tovey, Saunderson, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

There were no comments at this time.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF PUBLIC HEARING MINUTES – (May 13, 2021)

Commissioner Saunderson made a motion to approve the Public Hearing minutes of May 13, 2021; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Tovey, Saunderson, and Montgomery)

NAYS: None

APPROVAL OF REGULAR MEETING MINUTES – (May 13, 2021)

Commissioner Saunderson made a motion to approve the Board meeting minutes of May 13, 2021; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Tovey, Saunderson, and Montgomery)

NAYS: None

MONTHLY FINANCIAL REPORT – (May 2021)

Commissioner Saunderson made a motion to accept the May 2021 Financial Report; seconded by Commissioner Tovey.

A used vehicle was purchased for the maintenance department.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Tovey, Saunderson, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (May 2021)

Commissioner Saunderson made a motion to approve the Disbursements of May 2021; seconded by Commissioner Tovey.

There were some additional expenses incurred regarding preparing the pool for opening.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Tovey, Saunderson, and Montgomery)

NAYS: None

APPROVAL OF FISCAL YEAR 2020-2021 FINANCIAL REPORT

Commissioner Saunderson made a motion to approve the Fiscal Year 2020-2021 Financial Report; seconded by Commissioner Tovey.

Proactive expense sparing actions taken to address the financial impact of the pandemic left the district in a strong financial position.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Tovey, Saunderson, and Montgomery)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Report

- Aquatics revenue is currently 60% of projected.
- Aquatics capacity limits will change tomorrow.
- Park dedication is scheduled for July 24.
- Mask wearing will be "encouraged" in the building.

b.) Capital Development/Special Projects Report

- Punch list items are being completed.
- Reimbursement paperwork has been filed.
- The district will benefit substantially with grant funds in the upcoming state budget.

c.) Recreation Report

- Summer is in full swing!
- Camp Super Tot is at capacity and all other camps are seeing continued enrollment.
- There are 82 swimmers on Bullfrogs.
- Family Fun Fest is July 24.

UNFINISHED BUSINESS

At this time, there does not appear to be a need to hold a July board meeting.

NEW BUSINESS

There was no New Business at this time.

MOTION TO ADJOURN

At 7:27 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Tovey.

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Tovey, Saunderson, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____