



MINUTES OF FEBRUARY 11, 2021 MONTHLY BOARD MEETING

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Regular Board Meeting scheduled for February 11, 2021 took place in a Zoom Virtual Meeting platform. A notice was posted for the public to contact Mr. Michael Hixenbaugh, Executive Director, at mhixenbaugh@butterfieldpd.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with the Governor's Disaster Proclamation of March 9, 2020 suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Berntsen, Piotrowski, and Montgomery.

(Commissioner Saunderson 6:33 p.m.)

Staff Present: Executive Director Hixenbaugh, Director Reiner, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

INTRODUCTIONS OF GUESTS AND STAFF

Ken Jursa, Manager of Parks and Facilities. Michael Kryger, Foundation Board Member, joined via Zoom at 6:41 p.m.

APPROVAL OF AGENDA

Commissioner Tovey made a motion to approve the Agenda for February 11, 2021; seconded by Commissioner Piotrowski.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

Commissioner Montgomery congratulated Director Reiner on the receipt of IPRA's Chairman's Citation.

APPROVAL OF REGULAR MEETING MINUTES – January 14, 2021

Commissioner Saunderson made a motion to approve the Board meeting minutes of January 14, 2021; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

MONTHLY FINANCIAL REPORT – January 2021

Commissioner Saunderson made a motion to accept the January 2021 Financial Report; seconded by Commissioner Piotrowski.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List January 2021

Commissioner Saunderson made a motion to approve the Disbursements of January 2021; seconded by Commissioner Tovey.

Executive Director Hixenbaugh explained that the reimbursement funds for Construction Payout #1 have been returned to the Wintrust Account. He also outlined some unexpected expenses associated with repair of the plow.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

CONSTRUCTION PAYOUT #3

Commissioner Saunderson made a motion to approve Construction Payout #3 as presented; seconded by Commissioner Piotrowski.

Director Reiner explained the payout/reimbursement process. The Board reached a consensus that as the total expenses were approved during a prior meeting, advance approval for each payout will not be required.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Report

- Discussions continue regarding possible scenarios for opening the pool. The final decision will comply with DuPage County and IDPH recommendations.
- Programming is ramping up for spring with emphasis on outdoor activities.

b.) Business and Communications Report

- Marketing efforts will focus on spring programming.

- Budget production continues.
- Effects of the changing minimum wage will be reflected in the budget. Further details projecting the financial impact on the district will be included at the next meeting.

c.) **Recreation Report**

- Summer planning is underway.
- Daddy Daughter Date Night has been rescheduled for March 5.
- Dance programs have resumed.
- Camp Connection is operating smoothly.
- Athletic programs are resuming including Dodgeball and Synergy Soccer.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

Commissioner Saunderson expressed concern regarding the impact of bail reform legislation that is currently under consideration in Springfield. Commissioner Saunderson will forward her research to Executive Director Hixenbaugh and he will gather additional information from other directors.

MOTION TO ADJOURN

At 7:30 p.m. Commissioner Piotrowski moved to adjourn; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____