



**MINUTES OF MAY 13, 2021
PUBLIC HEARING**

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Public Hearing scheduled for May 13, 2021 took place in a Zoom Virtual Meeting platform.

A notice was posted for the public to contact Mr. Michael Hixenbaugh, Executive Director, at mhixenbaugh@butterfieldpd.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with the Governor's Disaster Proclamation of March 9, 2020 suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Montgomery called the meeting to order at 6:33 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Berntsen, Piotrowski, and Montgomery.

Staff Present: Executive Director Hixenbaugh, Director Reiner, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

Budget and Appropriation Ordinance for Fiscal Year 2021-2022

Board President Montgomery declared the Budget and Appropriation Public Hearing opened and asked Commissioner Berntsen to read aloud the Budget and Appropriation Ordinance to those in attendance.

Board President Montgomery asked if there was any further discussion or business for the Public Hearing. There being none, President Montgomery asked for a Motion to Adjourn.

MOTION TO ADJOURN

At 6:35 p.m. Commissioner Tovey moved to adjourn the Public Hearing; seconded by Commissioner Piotrowski.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioner Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: 0

PRESIDENT _____

BOARD SECRETARY _____



**MINUTES OF MAY 13, 2021
MONTHLY BOARD MEETING**

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Regular Board Meeting scheduled for May 13, 2021 took place in a Zoom Virtual Meeting platform. A notice was posted for the public to contact Mr. Michael Hixenbaugh, Executive Director, at mhixenbaugh@butterfieldpd.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with the Governor's Disaster Proclamation of March 9, 2020 suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Montgomery called the meeting to order at 6:35 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Berntsen, Piotrowski, and Montgomery.

Staff Present: Executive Director Hixenbaugh, Director Reiner, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for May 13, 2021; seconded by Commissioner Tovey.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF THE PARK DISTRICT'S ELECTION RESULTS

Commissioner Berntsen made a motion to accept the Election Canvas for the 2021 General Election as submitted by the DuPage County Election Commission; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

ADMINISTRATION OF THE OATH TO NEWLY ELECTED COMMISSIONERS

Commissioner Berntsen, Board Secretary, administered the Oath of Office to Commissioners Montgomery and Tovey.

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

Commissioners commented on how beautiful the development of The Glen is looking.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – April 15, 2021

Commissioner Berntsen made a motion to approve the Board meeting minutes of April 15, 2021; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

MONTHLY FINANCIAL REPORT – April 2021

Commissioner Berntsen made a motion to accept the April 2021 Financial Report; seconded by Commissioner Piotrowski.

Director Reiner clarified the receipt of some of the reimbursement funds for the board.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List April 2021

Commissioner Berntsen made a motion to approve the Disbursements of April 2021; seconded by Commissioner Piotrowski.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

CONSTRUCTION PAYOUT #6

Commissioner Berntsen made a motion to approve the Construction Payout #6; seconded by Commissioner Piotrowski.

Director Reiner explained that the payout/reimbursement system is working as expected and this is the final payout. The contractor will issue the district a 5% retainage check until punch list items are completed.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

Director Reiner departed the meeting at 7:01 p.m.