



MINUTES OF MARCH 12, 2020 MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:33 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Berntsen, Piotrowski, and Montgomery.

(Commissioner Saunderson 7:05 p.m.)

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Tovey made a motion to approve the Agenda for March 12, 2020; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Berntsen, Piotrowski, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Jake DeLeon – Parks and Facilities Manager

COMMITTEE OF THE WHOLE – BUDGET REVIEW AND DISCUSSION FY 2020-2021

Director Reiner presented a detailed overview of the preliminary 2020-2021 budget including general and special funds.

Director Reiner answered questions from the Board Members and discussions took place regarding specific areas of interest or concern.

APPROVAL OF REGULAR MEETING MINUTES – (January 16, 2020)

Commissioner Saunderson made a motion to approve the Board meeting minutes of January 16, 2020; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

There were no other Comments and Communications at this time.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (January 2020)

Commissioner Saunderson made a motion to accept the January 2020 Financial Report; seconded by Commissioner Berntsen.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

MONTHLY FINANCIAL REPORT – (February 2020)

Commissioner Saunderson made a motion to accept the February 2020 Financial Report; seconded by Commissioner Berntsen.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (January 2020)

Commissioner Saunderson made a motion to approve the Disbursements of January 2020; seconded by Commissioner Berntsen.

Director Reiner explained that there were some unexpected HVAC expenses incurred involving the district's humidifiers.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (February 2020)

Commissioner Saunderson made a motion to approve the Disbursements of February 2020; seconded by Commissioner Berntsen.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Staff answered commissioner questions regarding the district's response to the COVID-19 outbreak. Jake DeLeon outlined the sanitizing procedures that have been instituted to address this fluid situation. Director Reiner explained that the district would continue to rely on the CDC and the DuPage County Health Department for information.

COMMITTEE REPORTS

Commissioner Tovey made a motion to approve the Preliminary Budget for Fiscal Year 2020-2021; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- The budget for FY 2020-2021 will be available for the public for 30 days.
- Funds for the Glenbriar Expansion have been released from Springfield.
- Commissioners were asked to review the IAPD calendar and let Director Reiner know if they are interested in participating in any of the events.

b.) Business and Communications Report

- The summer Activity Guide has been mailed.
- A new electronic PTO system has been implemented, Appogee.
- Audit/year end planning is underway.

c.) Recreation Reports

- Family Reptile Day will take place on Saturday, March 14.
- Breakfast with the Bunny marketing continues to increase enrollment.
- Dance recital is scheduled for April.
- Hiring/open interviews for summer continue.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a.) Commissioner Berntsen made a motion to approve Ordinance #20-3-2 "An Ordinance providing for the issue of approximately \$1,365,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020, for the purpose of refunding certain outstanding alternate revenue bonds of the District, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof;" seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- b.) Commissioner Berntsen made a motion to approve Resolution #20-3-1 “A Resolution Adopting and Authorizing the filing of a Tentative Annual Budget and Appropriation Ordinance for the Fiscal Year 2020-2021;” seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- c.) Commissioner Berntsen made a motion to approve Ordinance #20-3-1, the Amended Investment Policy, as presented and required by the auditors and the state.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- d.) Commissioner Saunderson made a motion to approve Ordinance #20-2-1, the Amended Sexual Harassment Policy, as presented; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- e.) Commissioner Saunderson made a motion to approve Ordinance #20-2-2, the Amended Mandated Reporter Policy, as presented; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- f.) ADA Transition Plan will be moved to the April meeting agenda.

- g.) Commissioner Saunderson made a motion to accept Staff’s recommendation for acceptance of the proposal for the Glenbriar Park Expansion and Improvement Project as submitted and to award the construction contract for these projects to Integral Construction, Inc. for an amount not to exceed \$1,689,379.31, subject to change orders as approved; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

MOTION TO ADJOURN

At 8:54 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____