

**MINUTES OF FEBRUARY 12, 2009  
BUTTERFIELD PARK DISTRICT  
MONTHLY BOARD MEETING**

Vice President Saunderson called the meeting to order at 7:11 p.m.

Upon roll call the following commissioners were present: Commissioner Larry Montgomery, Lisa Saunderson, Sandy Cosenza, and Jim Gavin.

Staff Present: Assistant Director Heitz, Attorney Madden, Rec. Program Manager Venuto, Superintendent of Recreation Savage, Maintenance Manager Nance, and Registrar Judy Moffet.

Guests: N/A.

**OPEN COMMUNICATIONS/PUBLIC COMMENTS**

Glenn Nance asked if the staff will receive board packets. Sara Venuto stated that she would have liked to be told they would not receive the board packet.

**ACCEPTANCE OF DISBURSEMENTS – JANUARY 2009**

Commissioner Montgomery made a motion to accept the January 2009 Disbursements; seconded by Commissioner Gavin.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Gavin, Montgomery, Saunderson, and Cosenza)  
EXCUSED: 1 (Commissioner Kryger)

**ACCEPTANCE OF CHECK REGISTERS – JANUARY 2009**

Commissioner Cosenza made a motion to accept the January 2009 Check Registers; seconded by Commissioner Saunderson.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Gavin, Montgomery, Saunderson, and Cosenza)  
EXCUSED: 1 (Commissioner Kryger)

**APPROVAL OF EXPENDITURES OVER \$2,500.00**

Commissioner Montgomery made a motion to approve the Expenditures over \$2,500.00; seconded by Commissioner Gavin.

Discussion: Checks listed on the January 2009 check register over the amount of \$2,500.00 are; Bank of New York for interest payment of the Bond in the amount of \$4510.00.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Gavin, Montgomery, Saunderson, and Cosenza)  
EXCUSED: 1 (Commissioner Kryger)

**APPROVAL OF BOARD MEETING MINUTES**

Commissioner Cosenza made a motion to approve the Board Minutes of January 8, 2009; Seconded by Commissioner Saunderson.

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Gavin, Saunderson, and Cosenza)  
EXCUSED: 1 (Commissioner Kryger)  
ABSTAIN: 1 (Commissioner Montgomery)

Commissioner Cosenza made a motion to approve the Board Minutes of January 15, 2009; Seconded by Commissioner Gavin.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Gavin, Saunderson, Montgomery, and Cosenza)  
EXCUSED: 1 (Commissioner Kryger)

Commissioner Gavin made a motion to approve the Board Minutes of January 29, 2009; Seconded by Commissioner Saunderson.

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Gavin, Saunderson, and Cosenza)  
EXCUSED: 1 (Commissioner Kryger)  
ABSTAIN: 1 (Commissioner Montgomery)

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**APPROVAL OF EXECUTIVE SESSION MINUTES**

Commissioner Saunderson made a motion to table the approval of Executive Session Minutes of January 8, and January 15, 2009 to Board of commissioners next meeting of March 12, 2009; Seconded by Commissioner Cosenza.

On Voice Vote, motion passed.

**ADOPT BOARD CODE OF ETHICS**

No action was taken. Table to March 2009.

**BOARD POLICY REVIEW/BOARD MANUAL**

No action was taken. Table to March 2009.

**STAFF REPORTS** - Assistant Director Dayna Heitz: submitted her report in writing. Brief discussion ensued regarding Kensington bid documents and plan dates. Tennis courts will be discussed in executive session. Commissioners were asked to review the proposed intergovernmental agreement for next board meeting.

Recreation Superintendent Savage: Submitted his report in writing. Verbal overview of report was given.

Maintenance Manager Nance: Submitted his report in writing.

Recreation Program Manager Venuto: Submitted her report in writing. Verbal overview of report was given.

**WRITTEN COMMUNICATION**

Included in Board Packet.

**ATTORNEY REPORT**

N/A

**COMMITTEE REPORTS**

**Pool & Recreation** – Verbal Report presented. Next meeting set for March 4<sup>th</sup> @ 7:00 pm.

**Land Acquisition** – No Meeting

**Building & Grounds** –Next meeting set for March 4<sup>th</sup> @ 6:30 pm.

**Finance** –Next meeting set for March 12<sup>th</sup> @ 6:15 pm.

**NEDSRA** – Verbal Report presented.

**Personnel** – No Report.

**EXECUTIVE SESSION**

Commissioner Saunderson made a motion to open executive session for purposes of personnel matters pursuant to 5 ILCS 120/2 (c) (1) and Imminent Litigation pursuant to 5 ILCS 120/2 (c) (11); Seconded by Commissioner Montgomery.

On Voice Vote, motion passed.

Commissioner Saunderson made a motion to adjourn executive session and return to regular meeting; Seconded by Commissioner Cosenza.

Discussion: Attorney Madden was directed to send a response letter to legal counsel for Midwest Tennis Courts and the Assistant States Attorney for the tax objections.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Gavin, Montgomery, Saunderson, and Cosenza)

EXCUSED: 1 (Commissioner Kryger)

**NEW BUSINESS**

A request for approval of the intergovernmental agreement between Butterfield Park District and School District 87 in March 2009. Copies of agreement were distributed to commissioners for their review.

Glen Ellyn Park District would consider all lands and residents if there was a consolidation of districts.

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ADJOURNMENT

At 10:40 p.m. Commissioner Cosenza moved to adjourn; seconded by Commissioner Gavin.

On voice vote, motion passed.

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_

Respectfully submitted by Recording Secretary Dayna J. Heitz