

**MINUTES OF MAY 14, 2009
BUTTERFIELD PARK DISTRICT
MONTHLY BOARD MEETING**

Vice President Saunderson called the meeting to order at 7:03 p.m.

Upon roll call the following commissioners were present: Commissioner Lisa Saunderson, Sandy Cosenza, and Larry Montgomery.

Commissioners excused late & excused: Commissioner Jim Gavin (7:07pm) and Michael Kryger.

Staff Present: Assistant Director Heitz, Maintenance Manager Nance, and Registrar Moffet.

Guests: Barrett (John) Alexander, Resident and BHOA President.

OPEN COMMUNICATIONS/PUBLIC COMMENTS

Mr. Alexander would like the board to consider a festival with a fireworks display on the 4th of July in Kensington Park for the Butterfield East Home Owners. The Association has the funds to assist with the expenses. Commissioners asked Mr. Alexander to census the immediate neighbors and discuss the risks with the fireworks company. Contact information was provided.

APPROVAL OF EXPENDITURES OVER \$2,500.00

Commissioner Saunderson made a motion to approve the Expenditures over \$2,500.00; seconded by Commissioner Cosenza.

Discussion: Checks over the amount of \$2,500.00 are; ERA \$5,185.97 engineering of Kensington; Aqua Pure \$2,658.84 for the start up of pool chemicals; Aqua Pure \$3,161.40 for custom installation of the VGB crates; Stokes Excavating \$93,025.53 for the construction of Kensington, pay application # 1. Information and % of completion reports are attached.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
EXCUSED: 1 (Commissioner Kryger)

APPROVAL OF BOARD MEETING MINUTES

Commissioner Saunderson made a motion to approve the Board Minutes of April 16, 2009; Seconded by Commissioner Gavin.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
EXCUSED: 1 (Commissioner Kryger)

APPROVAL OF EXECUTIVE SESSION MINUTES

Commissioner Saunderson made a motion to approve the Executive Session Minutes of April 16, 2009; Seconded by Commissioner Gavin.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
EXCUSED: 1 (Commissioner Kryger)

APPROVAL TO RELEASE EXECUTIVE SESSION BOARD MEETING MINUTES FOR PUBLIC VIEW – 11/15/07; 03/13/08; 10/09/08.

Commissioner Cosenza made a motion to NOT release the Executive Session Minutes for public view; Seconded by Commissioner Cosenza.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
EXCUSED: 1 (Commissioner Kryger)

COMMISSIONER OATH OF OFFICE

Commissioner Montgomery was sworn in taking the Oath of Office for Park Commissioner.

APPROVAL OF RESOLUTION #1212 CONTRACT FOR PARKING LOT.

Commissioner Saunderson made a motion to approve Resolution #1212; Seconded by Commissioner Cosenza.

Discussion: Three proposals were obtained. Lowest Responsible bidder is DuPage Pavement.

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Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
ABSTAIN: 1 (Commissioner Kryger)

APPROVAL OF RESOLUTION #1213 CONTRACT FOR GARAGE RE-ROOFING.

Commissioner Saunderson made a motion to approve Resolution #1213; Seconded by Commissioner Cosenza.

Discussion: Three proposals were obtained. Lowest Responsible bidder is Affordable Roofing.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
ABSTAIN: 1 (Commissioner Kryger)

APPROVAL OF RESOLUTION #1214 CONTRACT Replacement & Install of Water Heater.

Commissioner Saunderson made a motion to approve Resolution #1214; Seconded by Commissioner Gavin.

Discussion: Two proposals were obtained. Lowest Responsible bidder is Southwest Town.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
ABSTAIN: 1 (Commissioner Kryger)

APPROVAL OF ORDINANCE #186 Sale of Personal Property – Small Utility Trailer.

Commissioner Saunderson made a motion to approve Ordinance #186; Seconded by Commissioner Cosenza.

Discussion: Maintenance does not utilize this trailer.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Gavin, Saunderson, and Cosenza)
ABSTAIN: 1 (Commissioner Kryger)

APPROVAL OF EDUCATION & TRAINING

Tabled

APPROVAL OF VACATION TIME ROLL-OVER

Commissioner Saunderson made a motion to approve Vacation time roll-over; Seconded by Commissioner Gavin

STAFF REPORTS - Assistant Director Dayna Heitz: submitted her report in writing. Brief discussion ensued regarding Kensington park project. Tennis courts will be discussed in executive session.

Recreation Superintendent Savage: Submitted his report in writing.

Maintenance Manager Nance: Submitted his report in writing.

Recreation Program Manager Venuto: Submitted her report in writing.

WRITTEN COMMUNICATION

ATTORNEY REPORT

N/A

COMMITTEE REPORTS

Pool & Recreation – No Meeting

Land Acquisition – No Meeting

Building & Grounds –No Meeting

Finance – N/A

NEDSRA –N/A

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EXECUTIVE SESSION

Commissioner Saunderson made a motion to open executive session for purposes of personnel matters pursuant to 5 ILCS 120/2 (c) (1) and Imminent Litigation pursuant to 5 ILCS 120/2 (c) (11); Seconded by Commissioner Gavin.

On Voice Vote, motion passed.

NEW BUSINESS

N/A

ADJOURNMENT

At 8:52 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Cosenza.

On voice vote, motion passed.

PRESIDENT _____

BOARD SECRETARY _____

Respectfully submitted by Recording Secretary Dayna J. Heitz