

**MINUTES OF JUNE 11, 2009
BUTTERFIELD PARK DISTRICT
MONTHLY BOARD MEETING**

President Kryger called the meeting to order at 7:01 p.m.

Upon roll call the following commissioners were present: Commissioner Michael Kryger, Sandy Cosenza, and Jim Gavin.

Commissioners excused late & excused: Commissioner Lisa Saunderson (7:12pm) and Larry Montgomery.

Staff Present: Assistant Director Heitz, Maintenance Manager Nance, and Attorney Madden.

Guests: Ryan Marco, Resident.

OPEN COMMUNICATIONS/PUBLIC COMMENTS

Ryan Marco is working toward his Citizenship of the Community Merit Badge for Boy Scouts and would like to observe how a Board of Commissioners conducts a meeting. Minutes of the meeting will be emailed to Mr. Marco.

COMMISSIONER OATH OF OFFICE

Attorney Madden administered to Michael Kryger the oath of office for Park Commissioner.

ACCEPTANCE OF DISBURSEMENTS – APRIL 2009 & MAY 2009.

Commissioner Cosenza made a motion to accept the Disbursements of April 2009 & May 2009; seconded by Commissioner Kryger.

Discussion: Commissioner Kryger inquired about the Corporate budget line items of Software/Web, Legal Fees. Assistant Director Heitz stated the Software/web line item exceeded anticipated budget due to the design and implementation of the online registration and re-design of the website. The Legal fees exceeded the anticipated budget due to cutting the budget in 2008-2009 as well as additional attendance at board meetings. Commissioner Kryger inquired about the Recreation budget line items of Daily Pool Fees, K5 Summer Camp and Lifeguard salaries. Daily pool fees for the 2008-2009 fiscal year were increased due to Lombard Pool being closed for construction. K5 Summer camp continues a steady growth. The Lifeguard salaries exceeded expectation due to additional guards need for rentals, swim team as well as additional assistance when the pool managers resigned. Additional discussion of the tax distribution was discussed.

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Kryger, Gavin, and Cosenza)
EXCUSED: 2 (Commissioner Montgomery and Saunderson)

ACCEPTANCE OF CHECK REGISTERS FOR APRIL 2009 & MAY 2009

Commissioner Kryger made a motion to accept the check registers for April 2009 & May 2009; seconded by Commissioner Gavin.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Kryger, Gavin, and Cosenza)
EXCUSED: 2 (Commissioner Montgomery and Saunderson)

APPROVAL OF BOARD MEETING MINUTES OF MAY 14, 2009

Commissioner Cosenza made a motion to approve the Board Minutes of May 14, 2009; Seconded by Commissioner Gavin.

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Gavin, Saunderson and Cosenza)
EXCUSED: 1 (Commissioner Montgomery)
ABSTAIN: 1 (Commissioner Kryger)

APPROVAL OF EXECUTIVE SESSION MINUTES

Commissioner Cosenza made a motion to approve the Executive Session Minutes of May 14, 2009; Seconded by Commissioner Gavin.

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Gavin, Saunderson, and Cosenza)
EXCUSED: 1 (Commissioner Montgomery)
ABSTAIN: 1 (Commissioner Kryger)

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Commissioner Cosenza made a motion to approve the Executive session Minutes of May 28th, 2009; Seconded by Commissioner Kryger.

Upon a roll call vote, the motion passed:

AYES: 2 (Commissioners Kryger and Cosenza)
EXCUSED: 1 (Commissioner Montgomery)
ABSTAIN: 2 (Commissioner Gavin and Saunderson)

Commissioner Cosenza made a motion to approve the Executive Session Minutes of June 4, 2009; Seconded by Commissioner Kryger

Upon a roll call vote, the motion passed:

AYES: 3 (Commissioners Kryger, Saunderson, and Cosenza)
EXCUSED: 1 (Commissioner Montgomery)
ABSTAIN: 1 (Commissioner Gavin)

APPROVAL TO RELEASE EXECUTIVE SESSION BOARD MEETING MINUTES FOR PUBLIC VIEW – 11/13/08.

Commissioner Saunderson made a motion to NOT release the Executive Session Minutes for public view; Seconded by Commissioner Gavin.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Kryger, Gavin, Saunderson, and Cosenza)
EXCUSED: 1 (Commissioner Montgomery)

APPROVAL OF ORDINANCE #187 PREVAILING WAGE ACT.

Commissioner Kryger made a motion to approve Ordinance #187 Prevailing Wage Act; Seconded by Commissioner Saunderson.

Discussion: Prevailing wage was explained to Mr. Marco.

Upon a roll call vote, the motion passed:

AYES: 4 (Commissioners Kryger, Gavin, Saunderson, and Cosenza)
ABSTAIN: 1 (Commissioner Montgomery)

ELECTION OF OFFICERS

Commissioner Kryger made a motion for Commissioners to remain in current positions; Seconded by Commissioner cosenza.

On voice vote, the motion passed:

APPOINTMENT OF COMMITTEES

Commissioner Saunderson made a motion for current committee members to remain on their committees; Seconded by Commissioner Gavin.

On voice vote, the motion passed:

STAFF REPORTS - Assistant Director Dayna Heitz: submitted her report in writing. Discussion of the current tax distribution received from the county of June 1st. IMRF will exceed budgeted amount due to our funded amount. We will opt to take the ARC rate. Kensington park project is at a standstill. The county has to inspect the storm water easement as well as Phase I in-order to obtain Phase II permits. Tennis courts will be discussed in executive session. Commissioner Kryger requested all staff to use the board report Template that Preschool is currently submitting for the August meeting. Each report is to include the key goals for the year plus the progress of such goals. Due to the weather the pool and snack bar have been closed. Pool passes are currently down but we will re-evaluate over the next month.

Recreation Superintendent Savage: Submitted his report in writing.

Recreation Program Manager Venuto: Submitted her report in writing.

Preschool Director Murphy: Submitted her report in writing.

Maintenance Manager Nance: Submitted his report in writing.

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WRITTEN COMMUNICATION

ATTORNEY REPORT

N/A

COMMITTEE REPORTS

Pool & Recreation – No Meeting, Commissioner Saunderson stated the condition of the lounge chairs. There are new stains as well as the straps have been breaking. It was planned for in the new budgeted to order 6 lounge chairs.

Land Acquisition – No Meeting

Building & Grounds –No Meeting

Finance – N/A

NEDSRA –N/A

EXECUTIVE SESSION

Commissioner Kryger made a motion to open executive session for purposes of personnel matters pursuant to 5 ILCS 120/2 (c) (1) and Imminent Litigation pursuant to 5 ILCS 120/2 (c) (11); Seconded by Commissioner Gavin.

On Voice Vote, motion passed.

NEW BUSINESS

N/A

ADJOURNMENT

At 8:42 p.m. Commissioner Kryger moved to adjourn; seconded by Commissioner Saunderson.

On voice vote, motion passed.

PRESIDENT _____

BOARD SECRETARY _____

Respectfully submitted by Recording Secretary Dayna J. Heitz