



**MINUTES OF NOVEMBER 9, 2023
MONTHLY BOARD MEETING**

Commissioner Saunderson called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson.

Staff Present: Executive Director Hixenbaugh and Superintendent of Parks Behling.

Staff Via Zoom: Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for November 9, 2023; seconded by Commissioner Tovey.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

Superintendent Behling explained upon Commissioner Menard's inquiry that the tennis gates are locked every morning from 6 – 8 a.m. Commissioner Micheli recounted Butterfield West's HOA president's complimentary comments regarding how beautiful Glenbriar Park turned out.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – October 19, 2023

Commissioner Berntsen made a motion to approve the Board meeting minutes of October 19, 2023; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

MONTHLY FINANCIAL REPORT – October 2023

Commissioner Berntsen made a motion to accept the October 2023 Financial Report; seconded by Commissioner Tovey.

Highlighted for the Board: Pending grant reimbursement.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List October 2023

Commissioner Berntsen made a motion to approve the Disbursements of October 2023; seconded by Commissioner Tovey.

Highlighted for the Board: Reimbursable grant payments for Glenbriar III and Teen Camp, accounting, and legal fee payments.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Report

- Tree and shrub clearing complete. Stump grinding pending.
- Landscaping and irrigation.
- Grant tracking sheet.
- Possible encroachment at Montgomery Park.
- Butterfield Preservation Foundation grants.

b.) Recreation Report

- Trunk or Treat event was successful.
- Preschool registration is beginning.
- Open Interviews for summer hiring scheduled.

c.) Parks and Facilities Report

- Slide repairs.
- Water line winterization.
- ComEd efficiency program is complete for now.
- ADA vehicle purchased.
- GSA surplus program learning curve.

UNFINISHED BUSINESS

- a.) The Ordinance regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District was tabled.
- b.) Discussion of Park Security was tabled.
- c.) Discussion of Surveillance Cameras was tabled.
- d.) Discussion of an Ordinance regulating the Issuance of Identification to the Commissioners of the Butterfield Park District was tabled.

NEW BUSINESS

- a.) Commissioner Menard made a motion to approve the Wheaton Bank & Trust offer for the General Obligation Limited Tax Park Bonds, Series 2023; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)
NAYS: None

- b.) Commissioner Berntsen made a motion to approve Resolution #23-11-1: A resolution determining the amounts of money exclusive of levies for debt service and election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Butterfield Park District for the Fiscal Year beginning May 1, 2024, and ending April 30, 2025; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)
NAYS: None

- c.) Commissioner Berntsen made a motion to approve Ordinance #23-11-1: An ordinance providing for the issue of \$298,966 General Obligation Limited Tax Park Bonds, Series 2023, of the Butterfield Park District, DuPage County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and to provide the revenue source for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wheaton Bank & Trust, N.A.; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)
NAYS: None

MOTION TO ADJOURN

At 7:10 p.m. Commissioner Menard moved to adjourn; seconded by Commissioner Berntsen.

Upon a roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)
NAYS: None

PRESIDENT _____

BOARD SECRETARY _____