



MINUTES OF JANUARY 12, 2023 MONTHLY BOARD MEETING

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Regular Board Meeting scheduled for January 21, 2023, took place in a Zoom Virtual Meeting platform. A notice was posted for the public to contact Mr. Michael Hixenbaugh, Executive Director, at mhixenbaugh@butterfieldpd.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with P.A. 101-0640 and the Governor's Disaster Proclamation of January 6, 2023, suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Piotrowski called the meeting to order at 6:32 p.m.

Upon roll call the following commissioners were present: Commissioners Micheli, Saunderson, Tovey, Berntsen, and Piotrowski.

Upon the discovery that the recording of the meeting had not started Commissioner Piotrowski called the meeting to order again at 6:33 p.m. with the recording started.

Upon roll call the following commissioners were present: Commissioners Micheli, Saunderson, Tovey, Berntsen, and Piotrowski.

Staff Present: Executive Director Hixenbaugh, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Tovey made a motion to approve the Agenda for January 12, 2023; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Micheli, Saunderson, Tovey, Berntsen, and Piotrowski)

NAYS: None

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

President Piotrowski explained that due to her family and work commitments she would not be running for re-election to the park board.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – December 8, 2022

Commissioner Micheli made a motion to approve the Board meeting minutes of December 9, 2022; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Micheli, Saunderson, Tovey, Berntsen, and Piotrowski)

NAYS: None

MONTHLY FINANCIAL REPORT – December 2022

Commissioner Saunderson made a motion to accept the December 2022 Financial Report; seconded by Commissioner Tovey.

Highlighted for the board: Debt services payments have been made and reimbursements have been received from the Foundation for golf and special events.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Micheli, Saunderson, Tovey, Berntsen, and Piotrowski)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List December 2022

Commissioner Saunderson made a motion to approve the Disbursements of December 2022; seconded by Commissioner Tovey.

Highlighted for the Board: Debt services payment detail and environmental survey payment.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Micheli, Saunderson, Tovey, Berntsen, and Piotrowski)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Report

- Community engagement process underway.
- Updates on Glenbriar III.
- IAPD Annual Meeting Upcoming.
- Cybersecurity improvement implementation per PRDMA.

b.) Recreation Report

- Holiday special events were successful.
- Preschool, Rec Kids, and Athletics resuming after the holidays.
- Summer hiring and planning continues.

c.) Parks and Facilities Report

- Summer equipment and pool maintenance.
- Safety trainings.
- Snow plan in place.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

There was no New Business to be discussed at this time.

MOTION TO ADJOURN

At 7:05 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Micheli, Saunderson, Tovey, Berntsen, and Piotrowski)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____